

Safe Operating Procedures Sheet

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A science laboratory can be a safe place to work if you, the student, plan ahead and are alert and cautious. The following practices will be followed.

1. Read lab procedures before starting the lab.
2. Do not start the lab without your [teacher's permission](#).
3. Only teacher is allowed in the storeroom or preparation area.
4. Know the locations of the fire extinguishers, eye wash and shower stations, and fire alarm box.
5. Wear [goggles](#) whenever [chemicals](#), [glassware](#) or [heat](#) is used in the laboratory.
6. Do not carry hot equipment or dangerous [chemicals](#).
7. Pull back long hair and remove jewelry while in the laboratory. Long sleeves should also be rolled up.
8. Handle all [animals](#) with caution and be careful not to harm them in any way.
9. Handle [chemical bottles](#) with extreme care.
10. Be careful when using any [sharp instruments](#) such as razor blades or scalpels.
11. Keep hands away from the face and wash them immediately after the lab activity is completed.
12. Do not look directly into [glassware](#) that is being [heated](#).
13. Notify your teacher when you suspect a dangerous lab situation (such as injury, [broken glassware](#), or [spilled chemicals](#).)
14. Unplug the [electrical plug](#) from its socket by pulling on the plug, not the electrical cord.
15. Clean up your work area at the end of each laboratory activity.
16. Return all materials to the location [indicted by your teacher](#).
17. Dispose of [chemicals](#) as [instructed by your teacher](#).
18. Dispose of all garbage properly.
19. When working with chemicals, students who wear contacts should be wear unvented goggles.
20. Do not touch lab equipment until instructed to do so.
21. Chairs should be stacked at the side of the room while doing the lab activity.
22. Do not chew gum or eat during a lab activity.

Student Name _____

Student Signature _____

Parent Name _____

Parent Signature _____

Parent Work Phone Number _____ Date ____/____/____

Parent Home Phone Number _____

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